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STATE OF CALIFORNIA
GOVERNOR'S OFFICE *of* PLANNING AND RESEARCH
STATE CLEARINGHOUSE AND PLANNING UNIT



CYNTHIA BRYANT
DIRECTOR

MEMORANDUM

Date: April 8, 2008
To: State Agency CEQA and Intergovernmental Review Coordinators
From: Scott Morgan, Senior Planner
Re: Assignment of New State Clearinghouse Numbers to Tiered Environmental Documents

Recently the State Clearinghouse has encountered difficulties in the processing and distribution of tiered documents. Problems occur when two tiered documents are being circulated concurrently under the same State Clearinghouse number (SCH#). In addition, confusion occurs when many documents are tiered off of a single Program or Master EIR. In order to better differentiate between tiered documents the State Clearinghouse will be assigning a new SCH# to all future tiered documents and cross referencing the original EIR SCH# in the project description of the tiered document on the CEQANet database. This will reduce confusion in the processing and distribution of tiered documents while at the same time keeping a record of the original document through cross reference. Thank you for your cooperation in the CEQA review process.