*Sample Letter- Lead Agency Notification to California Native American Tribes re: project application and consultation under AB 52.*

*Instructions: Please remove all highlights after filling in the blanks. Please erase these instructions from your letter.*

 < Date >

 [Lead Agency Letterhead]

FROM: <NAME OF LEAD AGENCY TRIBAL CONTACT/ PROJECT LEAD>

RE: Tribal Cultural Resources under the California Environmental Quality Act, AB 52 (Gatto, 2014). Formal Notification of determination that a Project Application is Complete or Decision to Undertake a Project, and Notification of Consultation Opportunity, pursuant to Public Resources Code § 21080.3.1 (hereafter PRC).

Dear < MAIL MERGE: TRIBAL CONTACT TITLE, TRIBAL CONTACT LAST NAME>:

The <Lead Agency > has determined that a project application is complete for the <Name of Project> OR The <Lead Agency > has decided to undertake the following project: <Name of Project>.

Below please find a description of the proposed project, a map showing the project location, and the name of our project point of contact, pursuant to PRC § 21080.3.1 (d).

< Description of the Proposed Project>

<Project Location>

<Lead Agency Point of Contact>

Pursuant to PRC § 21080.3.1 (b), you have 30 days from the receipt of this letter to request consultation, in writing, with the <Lead Agency*>.*

Very Respectfully,

<Name>

<Title>